

# The Woodlands Foundation Camp Staff Reference Check



Name of Applicant: \_\_\_\_\_

Reference Name and Title: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Perceptions of the Applicant:

(Please check the appropriate box for each trait, based on your perception.)

**Responsibility**

- Excellent diligently follows through on tasks
- Good follows through on tasks
- Average usually follows through on tasks
- Poor follows through when convenient

**Motivation**

- Excellent extremely self-motivated
- Good efficiently self-motivated
- Average usually purposeful
- Poor purposeless and generally unmotivated

**Integrity**

- Excellent consistently trustworthy
- Good generally honest and true
- Average may stretch the truth
- Poor questionable

**Judgment**

- Excellent consistently makes wise decisions
- Good makes good decisions
- Average makes fair decisions
- Poor purposeless and generally unmotivated

**Work Ethic**

- Excellent puts forth the extra effort
- Good will put in a fair day's work
- Average works enough to get by
- Poor lazy

**Commitment**

- Excellent their word is their bond
- Good completes their commitments
- Average follows through halfheartedly
- Poor no follow through

**Communication**

- Excellent articulate in all groups
- Good usually gets thoughts across well
- Average gets thoughts across, may be hesitant
- Poor difficulty expressing thoughts

**Cooperation**

- Excellent exceptional, stable, consistent
- Good well balanced in most situations
- Average usually well-balanced
- Poor  excitable  unresponsive

**Leadership**

- Excellent a leader of leaders
- Good contributes positively
- Average usually well balanced
- Poor  passive  negative

**Team Participation**

- Excellent outstanding group member
- Good contributes positively to group
- Average usually contributes positively
- Poor difficulty working in a group

**Initiative**

- Excellent will look for things to work on
- Good will do what needs to be done
- Average will do what is obvious
- Poor needs to be told what to do

**Emotional Stability**

- Excellent exceptional, stable, consistent
- Good well balanced in most situations
- Average usually well-balanced
- Poor  excitable  unresponsive

If you had a child of camper age, would you feel comfortable leaving your child in the care of the applicant?  Yes  No

Comments: \_\_\_\_\_

How long have you known the applicant? In what capacity?

Please mail forms to:  
Staffing and Volunteer Coordinator  
The Woodlands Foundation  
134 Shenot Road  
Wexford, PA 15090